

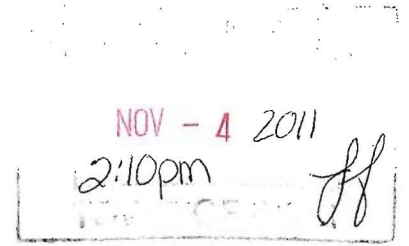
Ayer Board of Health
Meeting Minutes
September 26, 2011

Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk

Members absent: Marilyn McMillan, Member

Also present: Ruth Terry, Administrative Assistant



- **M. Kidder motioned to approve the minutes of September 12, 2011, M. Spinner 2nd, A 2/0.**
- No material was received this week from Nashoba Associated Boards of Health.
- Properties update –
 - 8 Lawton Street – Ongoing project per B. Braley.
 - The Billiards – The owner called B. Braley, who explained that animals are not allowed where food is being served.
 - 62 Willow Road – B. Braley sent a letter to the out-of-town owner re trash in the yard.
 - 37 Willard – Trash has been cleaned up, bagged, and put in dumpster. Dumpster was still on site as of Friday.
 - 54 East Main Street – A tenant has called re absence of smoke and carbon monoxide detectors in her apartment. B. Braley attempted to reach tenant but phone was not in service; she will follow through.
- Bills approval – None.
- The letter to Region 2 assigning voting representatives (as requested by Ken Gikas at the last meeting) has been sent.
- M. Spinner said the Board will be reviewing the Transfer Station policy in the fall, will gather information from other towns, and discuss with Dan Nason.
- M. Spinner discussed the issue of disposing of medications down the toilet or in the trash (a suggested method of disposal by many authorities). The Board agreed to ask D. Nason to come to its November meeting to discuss drafting a medication disposal policy for Ayer.
- BOH bylaw/regulation review –
 - The Board has decided to review its bylaws and regulations. The first to be reviewed will be floor drains, private wells, body art, massage, and aquifer protection, since they have not been reviewed since 2000/2001.
 - Copies of the current version of these regulations will be sent to B. Braley for review.
 - Copies of the floor drains and private wells regs will be sent to D. Nason for review.
 - R. Terry will review information available from MAHB.
 - The Board will discuss at least two of these regulations at its October meeting.
- The Board discussed how abandoned property policies work in other towns, to remedy trash removal and unsecured buildings and to provide a bond to enable needed work to get done. It was agreed that the Board should draft an abandoned property policy; M. Kidder will spearhead this effort.
- **M. Kidder motioned to adjourn, M. Spinner 2nd, A 2/0.**

Meeting adjourned at 5:40 p.m.

Mary Spinner - 10/26/11
Margaret R Kidder 10/26/11